

Following course is detailed in the way it is required by its awarding body to get a pass for an award.

Human Resource Management

Awarding Body	:	The Association of Business Executives, UK (ABE UK)
Level	:	From Certificate to Advance Diploma (4 Stages)
Examination Dates	:	December and June each year
Examination Style	:	A written three hours unseen examination per unit
Pass Marks	:	Minimum 40% in each exam
Duration	:	Variable (please see <i>Study Mode</i> below)
Entry Requirements	:	Certificate: No formal Qualifications Diploma: 2 A levels + 4 GCSE or ABE Certificate or Employment History for 2 years Adv. Diploma: ABE Diploma or UK Degree or equivalent overseas degree or Accepted qualification by ABE Registrar.

Qualification Modules and Units

Following is a list of subjects that will be covered during this qualification.

Certificate (Stage 1)

- [Introduction to Business](#)
- [Introduction to Business Communication](#)
- [Managing People](#)
- [Personnel Administration](#)

Diploma Part 1 (Stage 2)

- [Organisational Behaviour](#)
- [Human Resource Development](#)
- [Human Resource Management](#)
- [Economic Principles and their Application to Business](#)

Diploma Part 2 (Stage 3)

- [Quantitative Methods for Business and Management](#)
- [Principles of Business Law](#)
- [Personnel Information Systems](#)
- [People Planning and Resourcing](#)
- [Employment Relations](#)
- [Human Resource Management in Action](#)

Advanced Diploma (Stage 4)

- [Corporate Strategy and Planning](#)
- [Managing in Organisations](#)
- [Strategic Human Resource Management for Business Organisation](#)
- [Managing Organisational Change and Development](#)
- [Performance Management and Reward](#)

Study Mode

This qualification is available at ISBS on both part time and full time bases. Part time hours will depend on how many units a student selects to study in one session and there is no minimum limit.

On full time bases, a student will undertake supervised study that will be a minimum of 15 hours per week. However it is expected that number of hours per week may be more than 15. Students will be required to cover The ABE syllabus per unit that will consist of tutorial lessons, assignments, research projects etc.

Attendance Policy

It is a policy of ISBS that a minimum of 80% class attendance is required for each module/unit to be considered for final exams. Any student failing to meet this criterion will not be registered for exam for that unit with the ABE.

Examinations will be set and marked by The ABE. They will be held at centers announced by the ABE.

Aims of Human Resource Management

At the moment organisations are crying out for skilled staff that can develop and effectively utilise human resource to fulfill their organisational needs. Being a relatively new field of business science, there are not enough trained individuals and not enough competitive professional institutes delivering this qualification. As a result, demand in this industry is outstripping supply.

This new HRM programme from the ABE is most advanced and up to date knowledge of this important organisational department. It is QCA (Qualification and Curriculum Accreditation) approved qualification that delivers skills to its students that makes them a highly in demand employee.