

Following course is detailed in the way it is required by its awarding body to get a pass for an award.

Business Information Systems

Awarding Body	:	The Association of Business Executives, UK (ABE UK)
Level	:	From Certificate to Advance Diploma (4 Stages)
Examination Dates	:	December and June each year
Examination Style	:	A written three hours unseen examination per unit
Pass Marks	:	Minimum 40% in each exam
Duration	:	Variable (please see <i>Study Mode</i> below)
Entry Requirements	:	Certificate: No formal Qualifications Diploma: 2 A levels + 4 GCSE or ABE Certificate or Employment History for 2 years Adv. Diploma: ABE Diploma or UK Degree or equivalent overseas degree or Accepted qualification by ABE Registrar.

Qualification Modules and Units

Following is a list of subjects that will be covered during this qualification.

Certificate (Stage 1)

- [BIS Certificate General Information](#)
- [Introduction to Business](#)
- [Introduction to Accounting](#)
- [Introduction to the World of Computers](#)
- [IT Applications and Skills](#)
- [BIS Certificate Assessment](#)

Diploma Part 1 (Stage 2)

- [BIS Diploma General Information](#)
- [Computer Fundamentals](#)
- [Computer Applications in Business and Finance](#)
- [Business Communication \(BIS only\)](#)
- [Organisational Behaviour](#)
- [Financial Accounting](#)

Diploma Part 2 (Stage 3)

- [Principles of Programming](#)
- [Networks and Distributed Systems](#)
- [Quantitative Methods for Business and Management](#)
- [Systems Analysis and Design](#)
- [Human Resource Management \(Management Pathway\)](#)
- [Managerial Accounting \(Finance Pathway\)](#)

Advanced Diploma (Stage 4)

- [BIS Advanced Diploma General Information](#)
- [Contemporary Application Development Methods](#)
- [Managing Systems Change](#)
- [Relational Database Applications in Business](#)
- [Internet Systems Development](#)
- [Corporate Finance \(Finance Pathway\)](#)
- [Strategic Human Resource Management for Business Organisation \(Management Pathway\)](#)

Study Mode

This qualification is available at ISBS on both part time and full time bases. Part time hours will depend on how many units a student selects to study in one session and there is no minimum limit.

On full time bases, a student will undertake supervised study that will be a minimum of 15 hours per week. However it is expected that number of hours per

week may be more than 15. Students will be required to cover The ABE syllabus per unit that will consist of tutorial lessons, assignments, research projects etc.

Attendance Policy

It is a policy of ISBS that a minimum of 80% class attendance is required for each module/unit to be considered for final exams. Any student failing to meet this criterion will not be registered for exam for that unit with the ABE.

Examinations will be set and marked by The ABE. They will be held at centers announced by the ABE.

Aims of Business Information Systems

Business today is heavily dependent on use of information technology in order to be able to keep track of their performance, be able to forecast upcoming trends and markets and efficiency in terms of resource usage. Blending of sophisticated technology built for these purposes has reached a level where almost all of organisation must understand its application and how to use it effectively.

This qualification from the ABE teaches a student to understand key issues of use of Information Systems in business development and operations. Any individual wanting to be able to understand IT involvement in business and translate it in planning cannot afford to be without this qualification.

This is also a pathway to students to enter at very advance levels of a Bachelors Honour's Degree from many reputed universities in the UK, and indeed around the world.